



# Havering

L O N D O N   B O R O U G H

## AUDIT COMMITTEE AGENDA

<b>7.00 pm</b>	<b>Tuesday 8 July 2025</b>	<b>Town Hall, Main Road, Romford</b>
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Members 6: Quorum 3

### COUNCILLORS:

**Conservative Group  
( 2 )**

Keith Prince  
David Taylor

**Havering Residents' Group  
( 3 )**

Julie Wilkes (Chairman)  
Jacqueline Williams (Vice-  
Chair)  
John Crowder

**Residents' Association  
Independent Group  
( 1 )**

Philip Ruck

**For information about the meeting please contact:**

**Luke Phimister 01708 434619  
luke.phimister@OneSource.co.uk**

**Please would all Members and officers attending ensure they sit in their allocated seats  
as this will enable correct identification of participants on the meeting webcast.**

***Under the Committee Procedure Rules within the Council's Constitution the Chairman of the meeting may exercise the powers conferred upon the Mayor in relation to the conduct of full Council meetings. As such, should any member of the public interrupt proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room and may adjourn the meeting while this takes place.***

***Excessive noise and talking should also be kept to a minimum whilst the meeting is in progress in order that the scheduled business may proceed as planned.***

### **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

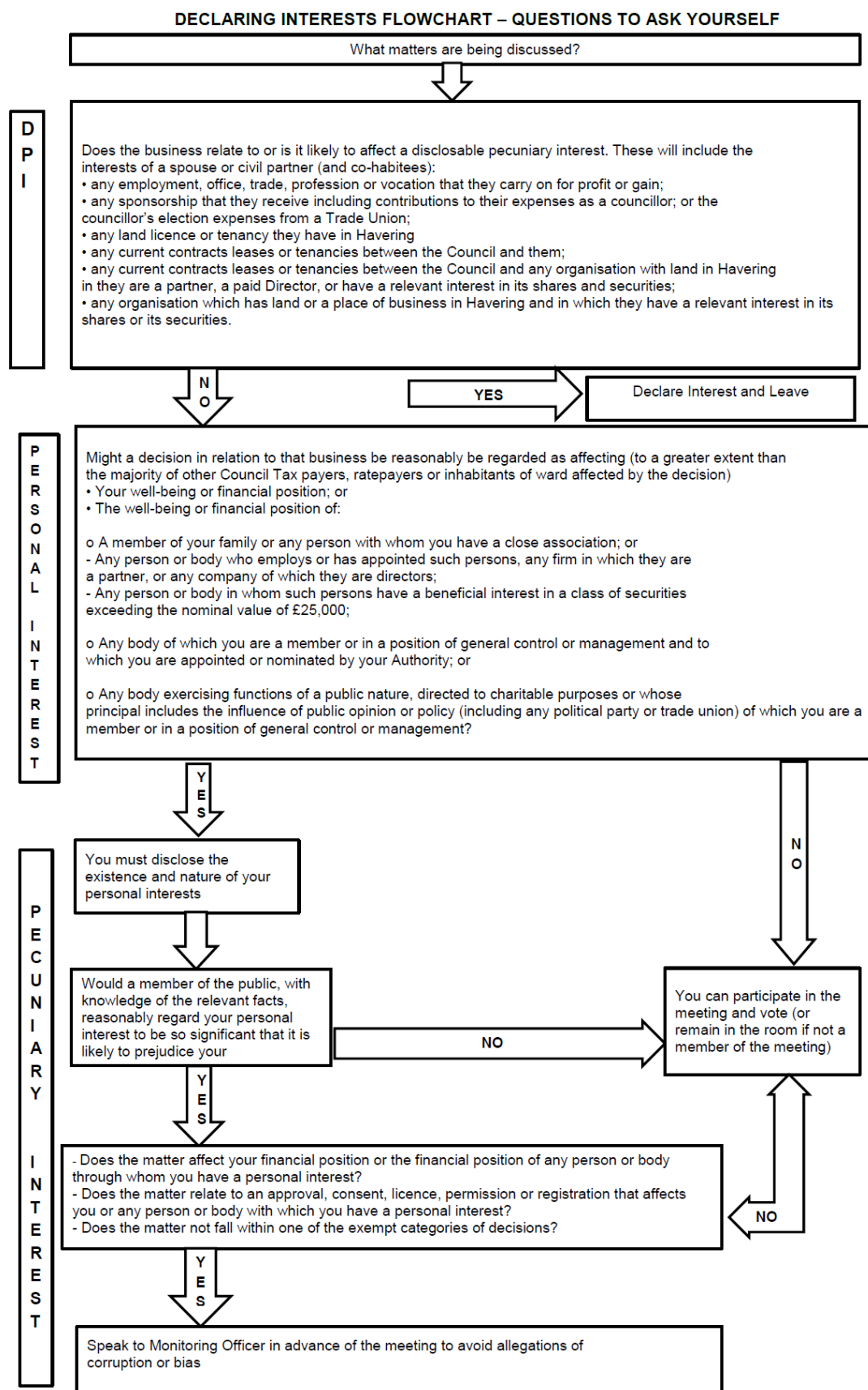
Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.



**Principles of conduct in public office**

In accordance with the provisions of the Localism Act 2011, when acting in the capacity of a Member, they are committed to behaving in a manner that is consistent with the following principles to achieve best value for the Borough's residents and to maintain public confidence in the Council.

**SELFLESSNESS:** Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family, or their friends.

**INTEGRITY:** Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

**OBJECTIVITY:** In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

**ACCOUNTABILITY:** Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

**OPENNESS:** Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

**HONESTY:** Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

**LEADERSHIP:** Holders of public office should promote and support these principles by leadership and example.

## **AGENDA ITEMS**

### **1 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### **2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

(if any) – received.

### **3 DISCLOSURE OF INTERESTS**

Members are invited to declare any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in any item at any time prior to the consideration of the matter.*

### **4 MINUTES OF THE MEETING** (Pages 7 - 8)

To approve as correct the minutes of the meeting held on 17<sup>th</sup> April 2025 and authorise the Chairman to sign them.

### **5 EXTERNAL AUDITOR'S ANNUAL REPORT 2023/24** (Pages 9 - 42)

### **6 EXTERNAL AUDIT PLAN 2024/25** (Pages 43 - 138)

### **7 ANNUAL TREASURY MANAGEMENT REPORT 2024/25** (Pages 139 - 156)

### **8 HEAD OF ASSURANCE ANNUAL REPORT 2024/25** (Pages 157 - 188)

### **9 AUDIT COMMITTEE ANNUAL REPORT 24-25** (Pages 189 - 202)

**Zena Smith**  
**Head of Committee and**  
**Election Services**